

## Enrollment for Supplementary School Services for the 2026–2027 academic year

Please note that online registration for supplementary school services for the 2026–2027 academic year will be open **from 12.00 noon on 05.06.2026 until 12.00 noon on 20.07. 2026.**

**ALL USERS INTERESTED IN SCHOOL SERVICES MUST REGISTER, EVEN IF THEY ARE ALREADY ATTENDING.**

To access the following services:  
SCHOOL CATERING

BEFORE- AND AFTER-SCHOOL CARE

SCHOOL TRANSPORTATION (this service is confirmed for both elementary school and middle school)

you must therefore **submit a NEW REGISTRATION APPLICATION, whether you are a NEW STUDENT or a CURRENT STUDENT.**

Applications for enrolment may be submitted **EXCLUSIVELY ONLINE** by visiting the website of the Municipality of Nerviano at [www.comune.nerviano.mi.it](http://www.comune.nerviano.mi.it) – under the ‘Siti Tematici – Servizi Scolastici’ section – and logging into the members’ area using the SPID or the CIE of the parent paying the fees or making the declaration.

For further details, please be sure to carefully read the attached document titled **“STEP-BY-STEP GUIDE FOR ONLINE REGISTRATION.”**

**N.B. Acceptance of registration applications is contingent upon the settlement of any outstanding debts for the following services: Meal Services, Before/After-School Care, School Transportation, Summer Day Recreation Center, and Kindergarten.**

**THEREFORE, REGISTRATION APPLICATIONS SUBMITTED BY USERS WITH OUTSTANDING DEBTS WILL BE AUTOMATICALLY BLOCKED BY THE SYSTEM UNTIL ALL OUTSTANDING AMOUNTS ARE FULLY PAID.**

**To check the status of payments, please consult the “Pagamenti Bollettini” section in the reserved area of the parent portal.**

### **DOCUMENT SUBMISSION REQUIREMENTS**

Please note that, **in order to complete the online application**, you must submit the following documents to the Public Education Office:

**DIET:** For those enrolling in the meal service who require a special diet, it is mandatory to submit the following to the Public Education Office counter, or to email it no later than 24th August 2026 (exclusively in PDF format—photos are not accepted) to [istruzione.sport@comune.nerviano.mi.it](mailto:istruzione.sport@comune.nerviano.mi.it):

- for dietary restrictions due to health reasons, Allegato B) (generated by the system or available on the Municipal website), completed and signed, and the medical certificate (**exceptions are certificates for celiac disease, favism, and phenylketonuria, which - if already submitted - do not need to be resubmitted**).

- For ethical/religious diets, only Allegato B) (generated by the system or available on the Municipal website), completed and signed.

**N.B.** If you stop the diet, please send a written notice to the email address [istruzione.sport@comune.nerviano.mi.it](mailto:istruzione.sport@comune.nerviano.mi.it); no medical certificate is required.

## **SCHOOL TRANSPORTATION SERVICES - MIDDLE SCHOOL AND ELEMENTARY SCHOOL:**

Users who sign up for the School Transportation Service must, after completing the online procedure, submit the following to the Public Education Office counter—or send an email to [protocollo@comune.nerviano.mi.it](mailto:protocollo@comune.nerviano.mi.it) - no later than 24.08.2026, Allegato A) duly completed and signed in its entirety (generated by the system or available on the website) “Autodichiarazione per trasporto Scolastico”; one (1) passport-sized photograph must also be submitted to the Public Education Office counter for the issuance of the identification card.

**We recommend that you meet the deadline indicated above to avoid any disruptions in the organization of services, particularly for school transportation, which has a limited number of seats.**

## **APPLICATION FOR REDUCED RATES – ISEE**

**When applying for reduced rates, while completing the online application, you must check the box labeled “Richiedo riduzione ISEE” and fill in the required fields following the instructions in the attached document “STEP-BY-STEP GUIDE FOR ONLINE REGISTRATION.”**

The data to be entered can be found on the ISEE certificate, which must have already been issued by INPS.

Submission (either in paper or electronic form) of the ISEE 2026 certificate to the Public Education Office is no longer required.

Please note that the declared ISEE 2026 value will be verified via the INPS portal.

If, during verification, discrepancies are found between the declared value and the value reported in the ISEE 2026 certificate, the data will be automatically corrected for the purpose of calculating the fee.

If, on the other hand, it is determined that the ISEE 2026 certificate is based on false statements or that relevant information has been omitted, the benefit will be revoked, without prejudice to any criminal consequences in the event of false or misleading statements.

## **OBLIGATIONS DURING THE YEAR.**

Everyone is required to promptly notify the following email address: [istruzione.sport@comune.nerviano.mi.it](mailto:istruzione.sport@comune.nerviano.mi.it) of any changes to their personal information (phone number, email address, personal details, etc.).

## **CONTACT AND INFORMATION**

For further information, parents are invited to contact the Education Office directly – Piazza Manzoni, 14 – Nerviano – Tel. 0331 438935/36

Education Office opening hours:

Monday from 11.00 am to 12.15 pm

Tuesday to Friday from 9.00 am to 12.15 pm

Thursday from 4.00 pm to 5.15 pm

or visit the website [www.comune.nerviano.mi.it](http://www.comune.nerviano.mi.it) - under the “Servizi” section.

**For assistance with completing the online application**, please contact the Digital Services Desk (Sportello Servizi Digitali), open Tuesday to Saturday from 9.00 am to 12.00 pm – at the Town Hall – ground floor – Piazza Manzoni, 14 – Nerviano – Tel. 0331 438990.

**In the event of special needs, including those related to situations of vulnerability and/or social hardship, please contact the Social Services Department or the Education Office at the following addresses:**

e-mail: [sociali@comune.nerviano.mi.it](mailto:sociali@comune.nerviano.mi.it); Tel. 0331 438989/92

e-mail: [istruzione.sport@comune.nerviano.mi.it](mailto:istruzione.sport@comune.nerviano.mi.it); Tel. 0331 438935/36

Attached: Step-by-step guide to online enrolment

School Transport Service Information 2026/27

School service fees for the 2026/27 academic year